

# Grace and Glory Family Handbook



## **Grace and Glory Academy**

**Office:** [951-638-4170](tel:951-638-4170)

**Website:** [www.graceandgloryacademy.org](http://www.graceandgloryacademy.org)

**Principal:** Michaela Roekle

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## **OUR STATEMENT OF FAITH**

*We believe there is only One True God, Our Father, The Creator of the Universe, Maker of Heaven and Earth, His Son and our Savior Jesus Christ, and the Holy Spirit, our Comforter and Counselor. We believe in the entire Bible, Old and New Testament to be the inspired, Holy Word of God. We believe in God's design for marriage, between one man, and one woman. We believe each person is created in God's image for the purpose of worshiping and serving Him, following His commandments and decrees.*

## **COMPLYING WITH THE LAW**

Our state law requires that children between the ages of 6-18 must be enrolled in school. California does not have a specific homeschool law; California is one of the 12 states in which homeschools may operate as *private in-home schools (or under supervision of a public school)*. Grace and Glory Academy students are filed on our Grace and Glory Academy private school affidavit.

### **HOME SCHOOL LEGAL DEFENSE ASSOCIATION [H.S.L.D.A.]**

Home School Legal Defense Association (HSLDA) is an association of attorneys who defend the home schooling rights of members nationwide. One of the most comforting areas of support any homeschool family can have, is the assurance of knowing you have a team ready to defend you in any/all legal matters that may arise at any time. *We highly encourage but do not require membership with HSLDA.* You can apply online at <http://www.hsllda.org>.

### **CHRISTIAN HOME EDUCATIONS ASSOCIATION [C.H.E.A]**

Since 1982 CHEA has been California's primary advocate for private home schoolers, offering Christian support and events which connect families with vendors, authors and organizations. Grace and Glory Academy is partnered with CHEA of California as a Private School Support Network Member, and the Roekle's serve as Regional Board Members on the leadership team. CHEA has a blog, online store of resources and much more. Visit their website at <http://cheaofca.org>

### **CURRICULUM**

**Parents** are responsible for securing curriculum for their student(s). We provide academic counseling and guidance for those who ask. We never force our help upon you. Families have the freedom and flexibility to select the best resources which suit their student(s) needs and learning styles. As a California private school, students must be taught in the required branches of study, as noted by the state of California educational code. Please download our "Course of Study" form, from our website; print one copy per student and fill in your Curriculum choices for this school year. **The Course of Study form must be submitted to us at Back to School Night.**

### **DAYS REQUIRED**

Grace and Glory has set a minimum number of 155 educational days which must be met, in order to complete a grade level at Grace and Glory Academy. We encourage families to avoid truancy and reach as close to 175 educational days as possible, aligning with traditional school attendance.

*Any family, who notes less than 155 days on their annual attendance sheet, must provide a letter stating the extreme circumstances for excessive absences. (ie: hospitalization, prolonged illness or injury) Families who fall short of 155 days without reason, may be reported to the district for truancy.*

### **STUDENT FILES**

Upon your signed approval, Grace and Glory will request the permanent, cumulative file(s) from your student's former school. All files are kept locked and viewed only by our Principal and/or School Board. Files will not be shared with others without your permission. Files contain school ID pictures, report cards, attendance records, logs, notes, waivers, awards etc. If your student is beginning Kindergarten with us, we will create a new cum file for your student.

### **OPERATING YOUR CLASS**

Our state law requires us to keep a record of daily attendance for every student enrolled in our private school. Though your student should never really be absent (*aside from illness or extended vacation*), you do need to keep a record of educational days. One attendance sheet per academic year, per student, is required to be submitted in ink. (no photocopies) We will provide an attendance sheet that is to be used.

Please note: we do not have a minimum number of minutes or hours per day required to determine a "school day." If you take a week or more of vacation time off school, do not count that time period for school attendance. If your student is ill and thus unable to get out of bed, do not count that for school attendance.

### **GRADING and COURSE OF STUDY**

Our Academy requires an annual report card submitted for all students in grades 8-12; we will provide the report card form. Please use the approved grading system only.

Our Academy requires an annual Course Of Study to be submitted for each student(s); all grades K-12. You must use the form we provide. If at any time during your academic year, you decide to change or remove curriculum or courses out of your student's educational experience, you must notify us and complete a new form to submit.

### **TESTING**

It is important in your day-to-day schooling to evaluate your students understanding and progress. Testing can be verbal, written, or even simple discussion. Standardized testing is not required until 8<sup>th</sup> grade. We require a Christian Liberty Testing Packet to be completed for 8<sup>th</sup> grade and 12<sup>th</sup> grade graduation.

### **SMALL GROUP MEETINGS**

Grace and Glory does not require attendance for parent meetings, training workshops or seminars; however, we know that successful home schoolers are not doing this alone. We encourage you to participate in parent training and events!

### **FIELD TRIPS**

Field Trips are initiated and planned multiple times each semester. Field Trips may be free or cost a fee; participation is always optional. We will utilize our Email List and Facebook page to announce Field trip opportunities.

### **OTHER SERVICES**

Professional School Photos and ID CARDS  
Curriculum Counseling  
Coaching Calls  
Moms Nights/Retreats  
Seasonal Events/Activities  
Graduation Certificates  
Transitional Kindergarten and Kindergarten

### **FINANCIAL COMMITMENT**

**Annual Family Registration Fee**

This covers the costs necessary to add your family to our insurance policy. Amount is due in full at the time of enrollment.

**Annual Family Membership Fee:**

This adds all of your students to our Private School Affidavit, regardless of how many you are home schooling.

**FAILURE TO KEEP YOUR FINANCIAL COMMITMENT**

A family who fails to keep their financial commitment, can expect the following action:

1. Late payment penalty fee of \$40 per incident
2. After three penalties, we reserve the right to suspend your membership.
3. There will be a \$30.00 fee for all returned checks.